

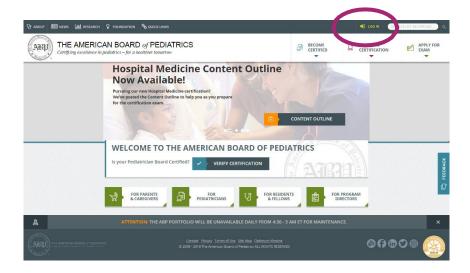
# **Submit Your Attestation Form**

Established QI Projects for 10 or More Physicians

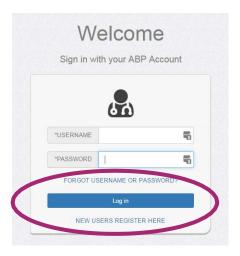
NOTE: An attestation form only needs to be submitted if you have completed an established QI Project that includes more than 10 physicians for which you are applying to receive MOC credit. The attestation form does NOT pertain to any web-based activities.

#### Step 1: Log into Your Portfolio

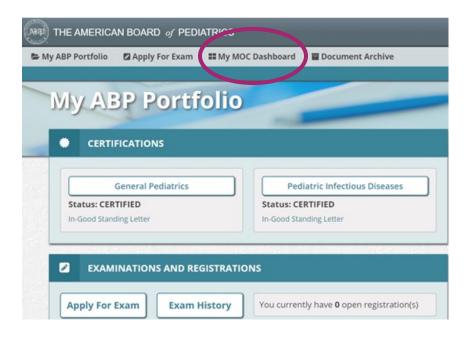
- Go to the ABP website at www.abp.org.
- In the upper right corner of the home page, click on Log In.



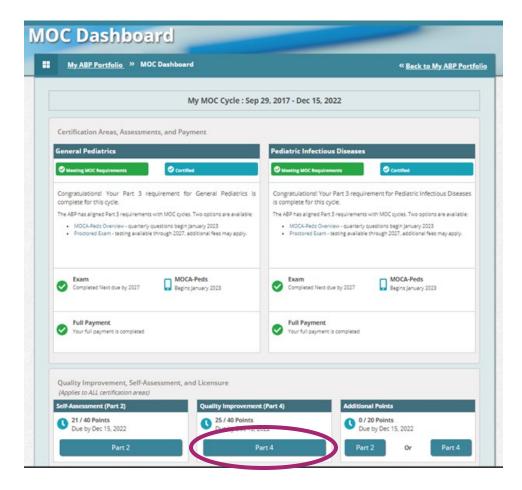
The page will change, and you will then enter your username and password and click Log In.



Step 2: Click on My MOC Dashboard



Step 3: Click on the blue box that says Part 4

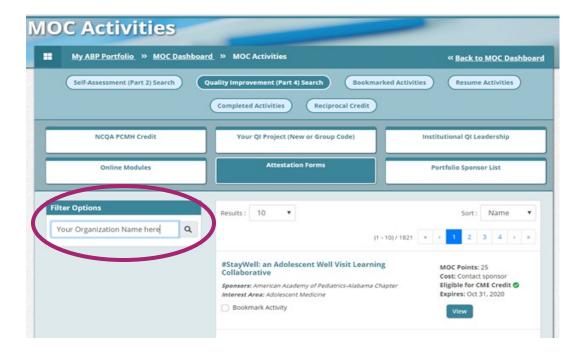


#### **Step 4: Click on Attestation Forms**



### **Step 5: Refine Your Results**

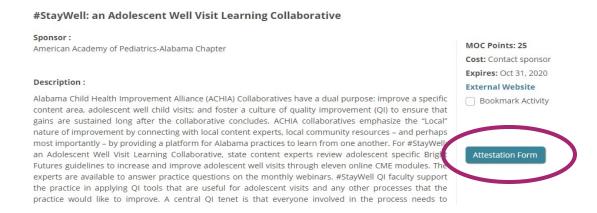
• On the left-hand side, you will see **Filter Options**. Please type in the name of the sponsor organization and press enter. This will then display all the approved QI projects for that sponsor.



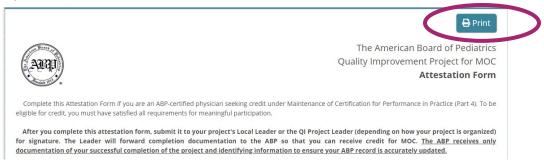
 Scroll down until you see to the QI project you have completed. Click on the blue box that says View. This will display the Activity Profile.



Click on the blue box that says Attestation Form. This will open the form in a separate window.



At the top of the Attestation Form, you will see a button that says Print. Click on this. The screen
will change, and you should have the option to save or print (depending on the PDF software
that is on your computer).



## **Step 6: Submit the Attestation Form to the Sponsoring Organization**

- Answer all questions on the Attestation Form.
- Sign and date as the participant physician.
- Submit the attestation form to your QI Project Leader or Local Leader (depending upon how your project is organized) for signature.

**PLEASE NOTE**: The sponsoring organization will enter your credit directly in the ABP system and keep the attestation form with their project records. Once your credit is posted, you will be sent an automated email telling you to check your ABP Portfolio.