CITI Training Annual Recertification / Refresher

1) Go to the CITI homepage – https://about.citiprogram.org/
2) Enter your username and password. If you forget the username or password you created previously, you can retrieve them by clicking on the "Forgot your username or password" link in the menu on the left-hand side of the screen.
3) Enter the "Refresher Course" for your continuing education program.
4) Choose and complete one training module and quiz.
5) After completing the module, click on the "grade book" at the top of the screen.
6) Print the document or save PDF for your records to verify completion of the Refresher Course. This will also trigger and automatic notification to the Vanderbilt IRB that you have completed the continuing education requirement for the human subjects training program.
7) Print / save a PDF of all your completed courses.
    a) This document will be required for any future collaborators outside the institution to prove your Human Subjects training has been completed and is current.
8) Additional ways to complete annual recertification:
    a) Online HRPP Sessions through the Learning Exchange.
        i) You may choose any ONE of the HRPP modules in the Learning Exchange or Oracle to complete for this credit.
    b) HRPP 2 You/IRB 2 You in-person sessions (News You Can Use, IRB Basics, IRB Essentials, Departmental/Group In-service requests)
    c) An optional course through The CITI Program (e.g., Good Clinical Practices or Responsible Conduct of Research). CLICK HERE to access CITI Program. Completion of the OHRP "Investigator 101" training module is suggested.
    d) Attendance of a local, regional, or national conference regarding human subject protections.
    e) Other training may be approved on a case-by-case basis if the content includes human subjects protections. Approval